



September 13, 2017

Notice to Interested Parties

Re. Sagamore Development Company Request for Qualifications (RFQ)  
Infrastructure Design Services due September 18, 2017

Dear Prospective Teammates and Interested Parties:

This letter is to provide clarifications to the subject RFQ. Please read this carefully and consider the points below.

1. Several engineering firms are actively engaged and working on the Port Covington team. The RFQ solicitation scope and the firm ultimately awarded the work will be a supplement to existing team members and services. These services are not currently under contract to any firm.
2. The schedule published with the initial RFQ has been slightly modified to provide for adequate selection, contract procurement and design. Please see the attached schedule. This is a competitive offering and your ability to commit to the schedule is a significant factor in the selection process.
3. I have been asked if innovation in process, design and scheduling is welcome. The answer is an emphatic "YES!"
4. This solicitation is for proposals on a complete scope services. Many small businesses may be selected to participate as part of a team; however, in this process, the submissions must include a complete team and address the entire scope as described.

Thank you for your interest in the Port Covington project. I look forward to the opportunity to work together and wish your team success!

Very truly yours,

Caroline Paff  
Vice President

Attachment

Activity ID	Activity Name	Orig Dur	Start	Finish	2018												2019					
					Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
					<b>Sagamore Port Covington Development IMS - Update #013 Status Through 08-31-17</b>																	
<b>Site and Civil Improvements (3B6X_B Development Plan)</b>																						
<b>Earthwork, Utilities, Streets &amp; Amenities Design</b>																						
<b>Chapter 1 - Design &amp; Permits</b>																						
CIVL-D-10960	Start Design/Developers Agreement - Chapter 1	0	30-Oct-17		◆ Start Design/Developers Agreement - Chapter 1																	
CIVL-D-10980	Develop 65% Design Documents - Chapter 1	85	30-Oct-17	28-Feb-18	Chapter 1 [Green bar from Oct 30 to Feb 28]																	
CIVL-D-11000	Baltimore City Review & Comment on 65% Design - Chapter 1	21	01-Mar-18	29-Mar-18	ment on 65% Design - Chapter 1 [Green bar from Mar 1 to Mar 29]																	
CIVL-D-11020	Develop 95% Design Documents & Cost Estimates - Chapter 1	43	30-Mar-18	30-May-18	Documents & Cost Estimates - Chapter 1 [Green bar from Mar 30 to May 30]																	
CIVL-D-11040	Baltimore City Review & Comment on 95% Design - Chapter 1	21	31-May-18	28-Jun-18	y Review & Comment on 95% Design - Chapter 1 [Green bar from May 31 to Jun 28]																	
CIVL-D-11150	City Permits (HCD\DOT ROW)	80	31-May-18	21-Sep-18	City Permits (HCD\DOT ROW) [Green bar from May 31 to Sep 21]																	
CIVL-D-11060	Develop 100% Design Documents, Bonds & Letters of Credit - Chapter 1	21	29-Jun-18	30-Jul-18	sign Documents, Bonds & Letters of Credit - Chapter 1 [Green bar from Jun 29 to Jul 30]																	
CIVL-D-11080	Signature Process - Chapter 1	21	31-Jul-18	28-Aug-18	Signature Process - Chapter 1 [Green bar from Jul 31 to Aug 28]																	
CIVL-D-11100	Legal Agreement/DA - Chapter 1	10	29-Aug-18	12-Sep-18	Legal Agreement/DA - Chapter 1 [Green bar from Aug 29 to Sep 12]																	
CIVL-D-11120	BOE Hearing - Chapter 1	10	13-Sep-18	26-Sep-18	BOE Hearing - Chapter 1 [Green bar from Sep 13 to Sep 26]																	
CIVL-D-11140	Design Approved and Permit at Hand - Chapter 1	0		26-Sep-18	◆ Design Approved and Perm [Milestone on Sep 26]																	

